



**DOWNEND & BROMLEY HEATH PARISH COUNCIL**

Mrs Angela Hocking, Clerk to the Council,  
Parish Office, Downend Library, Buckingham Gardens, Downend, Bristol BS16 5TW  
Tel No: 0117 9567001 / E-mail: [clerk@dbhparishcouncil.co.uk](mailto:clerk@dbhparishcouncil.co.uk) / [www.downendbromleyheath.org](http://www.downendbromleyheath.org)

**You are hereby summoned to attend a meeting of  
Downend & Bromley Heath Parish Council at**

**BADMINTON ROAD METHODIST CHURCH,  
Badminton Road, Downend, Bristol BS16 6NU  
on Thursday 21 March 2019, 6.30pm**

**This will be followed by the Annual Assembly at 7.30pm.**

Items from the public, if notified to the Clerk of the Council by 12 noon on Wednesday 20 March 2019 will be heard. Any resident of the Parish can address the Council (for no more than 5 minutes) on one agenda item only, make a statement or present a petition. A restriction on the time made available for these items will be at the discretion of the Chair on referral to the Council Members.

**Mrs Angela Hocking  
Clerk to the Council**

.....  
*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:  
Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder,  
Health & Safety and Human Rights.*  
.....

**Emergency Evacuation Procedure**  
**In the event of a fire alarm or other emergency, please exit the building via the nearest marked fire exit or safest evacuation route. Please meet at the designated assembly point outside the building.**

<b>OPENING</b>			
173.1	Welcome	Chair	As required
173.2	Apologies	Clerk	
173.3	Declaration of Interests under The Localism Act 2011	Chair	
<b>PUBLIC &amp; PRESENTATIONS</b>			
173.4	Items from the Public	Chair/Public	As required
173.5	Presentation by Ryan Brown, Senior Project Engineer (Lighting), South Glos Council re. LED Replacement Programme throughout the parish		15 minutes
<b>MINUTES &amp; URGENT ACTIONS</b>			
173.6	Approve Minutes of Meeting held on 21 February 2019	Chair	5 minutes
173.7	Matters Arising and ongoing issues	Clerk	5 minutes
173.8	Urgent Actions	Clerk	As required
<b>REPORTS FROM COMMITTEES / MATTERS FOR DISCUSSION</b>			
173.9	<b>Finance and General Purposes Committee</b> a) Payment of accounts b) Account balances c) Recommendations from Committee meeting held on 7 March 2019	Clerk	10 minutes
173.10	<b>Planning Committee</b> To note the Minutes of the meeting of 5 and 19 March 2019	Chair	5 minutes
173.11	Downend Car Park consultation	Chair/Clerk	5 minutes
<b>PROPOSALS</b>			
173.12	Council Governance & GDPR: To approve and adopt amalgamated Policies, Procedures, Financial Regulations and Standing Orders for Downend & Bromley Heath Parish Council, as set out in the accompanying documentation	Chair	10 minutes
173.13	As recommended by Finance & General Purposes Committee, to consider grant applications received from:- a) Downend Men in Sheds b) Friends of The Leap Valley c) C in the Park		
<b>MEETING CLOSES</b>			