



## DOWNEND & BROMLEY HEATH PARISH COUNCIL

Mrs Angela Hocking, Clerk to the Council,  
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You are hereby summoned to attend a meeting of Downend & Bromley Heath Parish Council at  
**BADMINTON ROAD METHODIST CHURCH,**  
**Badminton Road, Downend, Bristol BS16 6NU**  
**on Thursday 20 February 2020, 7pm**

Items from the public, if notified to the Clerk of the Council by 12 noon on Wednesday 19 February 2020 will be heard. Any resident of the Parish can address the Council (for no more than 5 minutes) on one agenda item only, make a statement or present a petition. A restriction on the time made available for these items will be at the discretion of the Chair on referral to the Council Members.

Mrs Angela Hocking  
Clerk to the Council

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*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:  
Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder,  
Health & Safety and Human Rights.*  
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**Emergency Evacuation Procedure**  
**In the event of a fire alarm or other emergency, please exit the building via the nearest marked fire exit or safest evacuation route. Please meet at the designated assembly point outside the building.**

OPENING			
181.1	Welcome	Chair	As required
181.2	Apologies	Clerk	
181.3	Declaration of Interests under The Localism Act 2011	Chair	
PUBLIC & POLICE			
181.4	Items from the Public	Chair/Public	As required
181.5	Items from the Police	Chair	As required
MINUTES & URGENT ACTIONS			

181.6	Approve Minutes of Meeting held on 16 January 2020	Chair	5 minutes
181.7	Matters Arising and ongoing issues	Clerk	5 minutes
181.8	Urgent Actions	Clerk	As required
<b>REPORTS FROM COMMITTEES AND WORKING GROUPS / MATTERS FOR DISCUSSION</b>			
181.9	<b>Finance and General Purposes</b> i. Payment of accounts ii. Account balances iii. Recommendations from Committee meeting held on 5 February	Clerk	10 minutes
181.10	<b>Planning Committee</b> To note the Minutes of the meetings of 21 January, 4 & 18 February	Chair	5 minutes
181.11	<b>Working Group Reports &amp; Proposals</b> Councillors confirm acceptance of the working groups' reports:- i. Sports Pitches Working Group ii. Bromley Heath Pavilion Refurbishment sub group iii. Co-op Car Park Consultation	Chair	15 minutes
181.12	<b>Review Working Group Matters and New Issues</b> i. Councillors to decide if any matters need referring to working groups or objectives need changing  - Request from Cleeve Wood Road shops  ii. Councillors to consider any other matters to be added to working groups or to be monitored by the Clerk	Chair	5 minutes
181.13	<b>South Gloucestershire Council</b> Councillors to consider verbal reports from South Gloucestershire Councillors	South Glos. Councillors	5 minutes
<b>PROPOSALS</b>			
181.14	To agree Parish Champion Awards 2020	Chair	5 minutes
181.15	To confirm that Downend & Bromley Heath Parish Council meets the criteria to achieve re-accreditation of the Local Council Award Scheme (Foundation)	Chair	5 minutes
181.16	To accept the proposal from the Finance & General Purposes Committee in respect of the Parish Council website, in order to meet the Website Accessibility Regulations criteria	Chair	5 minutes
<b>OTHER MATTERS TO NOTE</b>			
181.17	Correspondence	Chair/Clerk	5 minutes
181.18	Reports from: Town & Parish Council Forum Community Engagement Forum	Chair/Clerk Forum Reps	
<b>COUNCILLORS CONCERNS</b>			
181.19	Councillors to raise any other businesses or urgent concerns	Full Council	5 minutes
<b>MEETING CLOSSES</b>			