



DOWNEND & BROMLEY HEATH PARISH COUNCIL

Mrs Angela Hocking, Clerk to the Council,
Parish Office, Downend Library, Buckingham Gardens, Downend, Bristol BS16 5TW
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You are hereby summoned to attend a meeting of Downend & Bromley Heath Parish Council at
BADMINTON ROAD METHODIST CHURCH,
Badminton Road, Downend, Bristol BS16 6NU
on Thursday 21 February 2019, 7pm

Items from the public, if notified to the Clerk of the Council by 12 noon on Wednesday 20 February 2019 will be heard. Any resident of the Parish can address the Council (for no more than 5 minutes) on one agenda item only, make a statement or present a petition. A restriction on the time made available for these items will be at the discretion of the Chair on referral to the Council Members.

Mrs Angela Hocking
Clerk to the Council

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*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder,
Health & Safety and Human Rights.*
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Emergency Evacuation Procedure
In the event of a fire alarm or other emergency, please exit the building via the nearest marked fire exit or safest evacuation route. Please meet at the designated assembly point outside the building.

OPENING			
172.1	Welcome	Chair	As required
172.2	Apologies	Clerk	
172.3	Declaration of Interests under The Localism Act 2011	Chair	
PUBLIC & POLICE			
172.4	Joint meeting of the Parish Council & Local Neighbourhood Watch Groups	Chair	30 minutes
172.5	Items from the Public	Chair/Public	As required

MINUTES & URGENT ACTIONS			
172.6	Approve Minutes of Meeting held on 17 January 2019	Chair	5 minutes
172.7	Matters Arising and ongoing issues	Clerk	5 minutes
172.8	Urgent Actions	Clerk	As required
REPORTS FROM COMMITTEES AND WORKING GROUPS / MATTERS FOR DISCUSSION			
172.9	Finance and General Purposes i. Internal Auditor's report (following visit on 13 February 2019) ii. Payment of accounts iii. Account balances iv. Recommendations from Committee meeting held on 8 February v. To consider grant applications received	Clerk	10 minutes
172.10	Planning Committee To note the Minutes of the meeting of 22 January, 5 and 19 February 2019	Chair	5 minutes
172.11	Working Group Reports & Proposals Councillors confirm acceptance of the working groups' reports:- <ul style="list-style-type: none"> • Sports Pitches Working Group • Defibrillator Working Group • Working Practices / Emergency Planning • Hill House Park • Bromley Heath Park 	Chair	10 minutes
172.12	Review Working Group Matters and New Issues i. Councillors to decide if any matters need referring to working groups or objectives need changing ii. Councillors to consider any other matters to be added to working groups or to be monitored by the Clerk	Chair	5 minutes
172.13	South Gloucestershire Council Councillors to consider verbal reports from South Gloucestershire Councillors	South Glos. Councillors	5 minutes
PROPOSALS			
172.14	To ratify Parish Champion nominations and arrangements for the Annual Assembly	Chair/Clerk	5 minutes
172.15	As recommended by Finance & General Purposes Committee, to approve the supply and installation of a defibrillator at Badminton Road Methodist Church	Chair/Clerk	5 minutes
OTHER MATTERS TO NOTE			
172.16	Report back from Community Engagement Forum	Chair/Clerk	5 minutes
172.17	Report back from Town & Parish Council Forum		
172.18	Correspondence, inc. Draft Joint Local Transport Plan Consultation		
COUNCILLORS CONCERNS			
172.19	Councillors to raise any other businesses or urgent concerns	Full Council	5 minutes
MEETING CLOSSES			